

HOLYWELL TOWN COUNCIL

CYNGOR TREF TREFFYNNON

Minutes of the proceedings of a meeting of the Holywell Town Council held in the Council Chamber, Bank Place Offices, Holywell on Tuesday 17 July 2007.

PRESENT: Councillor D.R. Wilkes (Deputy Mayor) in the Chair.
Councillors: S.R. Baker, J. Griffiths, P. Jones, B.P. Lambert,
G.I. Lloyd, H.G. Roberts and A.D. Williams.

APOLOGIES FOR ABSENCE were received from Councillors P.J. Curtis, Mrs. K. Davies, Mrs. R. Dolphin, Mrs. E. Humphreys, J. Neon, E.B. Palmer (Mayor), R.A. Roberts and P.A. York.

IN ATTENDANCE: J.A. Jones (Clerk).

28. MAYOR'S REMARKS

The Deputy Mayor reported that he had attended Flint Town Council's Civic Sunday on behalf of the Mayor who had another engagement.

29. MINUTES

RESOLVED:

That the minutes of the following meetings be approved as a correct record:

Council Meeting held on 19th June 2007
Finance Committee Meeting held on 19th June 2007.

30. PLANNING APPLICATIONS

043412 Change of Use (partly retrospective) to caravan site (10 pitches) for residential occupation (not transit) by Gypsy-Travellers' families, with alterations to site access, additional hard standing, septic tank, utility buildings, erection of fencing to site boundary and between pitches and communal building – Dollar Park, Bagillt Road, Holywell

1. **The demonstrable need (HSG14) for the development of a new permanent gypsy site has not been proven.**
2. **Members are concerned that business will be carried out from the site and the location of any business or office has not been identified.**

3. The proposal would necessitate the removal of a length of hedgerow which may contravene the Hedgerow Policy.
4. The proposal constitutes over development of the site and contravenes health and safety requirements as it is intended that each pitch would contain two caravans, one shed and 1 or 2 vehicles. Regulations indicate that caravans must be at least 6 metres apart to reduce the risk of fire. The scale drawing enclosed with the application does not show that this requirement can be met as the locations of the second caravan have been omitted on each pitch. Members are of the view that the brief for the site cannot be met on health and safety grounds.
5. As advised in the Septic Tank documentation there must be at least 25 metres away from a habitable building. But the location of the septic tank on the drawing appears to be approximately 7 metres away which is therefore insufficient.
6. The capacity of the proposed septic tank is for up to 22 people yet the planning consultancy has identified approximately 38 people therefore the tank is inadequate.
7. The proposal does not provide a safe and convenient access for people with disabilities.
8. The proposed development would have an adverse impact on the important listed building (Glyn Abbot) adjacent to the site.
9. The proposed development is outside the settlement boundary for Holywell.
10. The proposal would be located on a very busy inadequate access road into Holywell and Bagillt and additional traffic would add to the highway danger.
11. There are concerns from local people that the site has been used for dumping waste (perhaps unauthorised) in the past and that there could be possible contamination of the land.

043497 Variation of house type on plots 32, 33, 34 and 35 – Anwyl Construction Co. Ltd – Land off The Ridgeway, Holywell.

No objections

043509 Reinstatement of window to rear of property and installation of a new security roller shutter – Former Town Hall, High Street, Holywell.

Supported provided the proposal complies with conservation area policies.

043516 Installation of an automated teller machine – Somerfield Stores, 26 North Road, Holywell.

Members expressed concern regarding possible security risks in this area as the CCTV camera would not cover it and was a well known problem spot.

31. ACCOUNTS

31.1. Accounts for Payment

RESOLVED:

That the following accounts be passed for payment:-

<u>Voucher</u>		<u>£</u>
3961	Dwr Cymru Cyf – Water Charges – Council Offices	160.29****
3962	Mrs. M. Edwards – Wages to 16/06/07	183.20***
3963	Flintshire County Council – Hire of Leisure Centre	20.75^
3964	North Wales Association of Town Councils	30.00*
3965	Greenfield Bowling Club – Donation	150.00**
3966	The Meeting Place – Donation	100.00**
3967	Holywell Debonairs Morris Dancing Troupe - Donation	200.00**
3968	Holywell Autumn Club – Donation	200.00**
3969	Bryn Celyn Residents Association - Donation	150.00**
3970	Victim Support Eastern Branch – Donation	100.00**
3971	Impact Communications – Town Centre Management	1,300.00**
3972	Cllr. D.R. Wilkes – Travel & Attendance	34.04*
3973	BT Payment Services Ltd. – 710835	64.68****
3974	BT Payment Services Ltd - 711757	150.75****
3975	Welsh College of Horticulture – Floral Displays	2,188.73*^^^
3976	Impact Communications – Holywell Business News	500.00**
3977	M.Reed – Secretarial Expenses – July	39.00***
3978	J.A. Jones – Salary – July	1,069.76***
3979	Inland Revenue – PAYE/Nat. Ins. – July	662.09***
3980	Clwyd Voluntary Initiative Comm. Chest – Donation	<u>280.00^^^^</u>
		7,583.29

Powers to make payments:-

* The Local Authorities (Allowances for Members of Community Councils)(Wales) Regulations 2003

** Local Government Act 1972 S.137

*** Local Government Act 1972 S.112, 151

**** Local Government Act 1972 S.133

^ Local Government Act 1972 S.111

^^ Local Government Act 1972 S.144, 145

^^^ Local Government (Miscellaneous Provisions) Act 1976 S.19

^^^	Local Government Act 1972 S.143, 111
*^	Local Government Act 1972 S.140, 111
**^	Local Government Act 1972 S.176
**^^	Local Government Act 1972 S.13
^^	Local Government Act 1972 S.34
**^^*	Local Government (Misc. Provisions) Act 1953
^^**	Local Government Act 1972 S174
^^^*	Local Government (Miscellaneous Provisions) Act 1976 S19
#	Local Government Act 1972 S.142

31.2. Income Received

Members received the schedule of income circulated with the agenda.

31.3. Audit of Accounts 2006/7

Members considered the Annual Return and Statement of Income and Expenditure Accounts circulated with the agenda.

RESOLVED:

That the Annual Return and Statement of Income and Expenditure Accounts be approved and signed by the Mayor.

32. TOWN CENTRE MANAGER'S REPORT - JUNE

Councillor J. Griffiths referred to the good work being carried out by the Town Centre Manager in producing the Holywell Business News and referred in particular to the recent issue which contained some excellent information.

Councillor B.P. Lambert expressed concern regarding the Holywell Band not providing street entertainment in Holywell. The Clerk advised that the Town Centre Manager had been requesting available dates from the band.

The Clerk also referred to the need for the band to be supported as they needed a permanent band-room and attendance at their monthly meetings would be appreciated and useful.

33. HOLYWELL CHAMBER OF COMMERCE

Councillor D.R. Wilkes, as Chairman of the Town Centre Sub-Committee, reported on the recent meeting with the Holywell Chamber of Commerce. He advised that he had attended the meeting with the Clerk and the Town Centre Manager and there had been a full and frank debate with representatives of ten businesses.

He considered that the way forward was a five year strategy which could be developed with input by the Town Council, Flintshire County Council, the Chamber of Commerce and other organisations.

Councillor Wilkes indicated that this would fit in with Flintshire County Council's plans and requested Members to agree, in principle, to the development of a strategy.

He advised that he and the Clerk had discussed the production of a Holywell Town Trail and this had been received enthusiastically by the Chamber.

Councillor S.R. Baker advised of a Geological Town Trail which was being produced and suggested that this could be incorporated within a Town Trail.

RESOLVED:

That the Town Council agree, in principle, to a Five Year Strategy and a Holywell Town Trail.

34. SOCIETY OF LOCAL COUNCIL CLERKS 33RD NATIONAL CONFERENCE

Members considered an invitation from the Clerk to attend the Annual National Conference of the Society of Local Council Clerks to be held in Coventry from Thursday 25 October to Sunday 28 October 2007.

RESOLVED

That the Clerk be authorised to attend the conference.

35. REPORTS ETC. RECEIVED

Members were informed that the following reports had been received and were available for perusal.

(a) Greenfield Valley Trust Annual Report and audited Financial Statements 2006.

(b) Public Service Ombudsman for Wales Annual Report 2006/7.

36. HOLYWELL/ST GREGOIRE TWINNING ARRANGEMENT

The Clerk reported on an invitation from the Conseil Régional de Bretagne to a meeting of twinned Breton and Welsh Towns to be held in Nantes on Saturday 8th and Sunday 9th September 2007. The meeting was being held to exchange views on the development of the Brittany/Wales cooperation.

RESOLVED

That the Deputy Mayor, Councillor D.R. Wilkes be authorised to attend the meeting.

37. ACTION DURING RECESS PERIOD

RESOLVED:

That the Mayor and Clerk be authorised to deal with urgent matters during the recess period.

38. EXCLUSION OF PUBLIC AND PRESS

RESOLVED:

That in view of the confidential nature of the issues to be discussed, the press and public be excluded for agenda items 12-14:

Applications for Financial Assistance;
Appointment of Clerical Assistant; and
Civic Regalia

39. APPLICATIONS FOR FINANCIAL ASSISTANCE

Members considered applications for financial assistance from The Village of Greenfield Residents Association and Holywell Town Juniors Football Club.

RESOLVED:

That the following donations be made:

	£
Village of Greenfield Residents Association	200
Holywell Town Juniors Football Club	300

40. APPOINTMENT OF CLERICAL ASSISTANT

Members considered a report by the Clerk, circulated with the agenda, recommending a timetable and etc.

RESOLVED:

That the recommendations in the report be agreed.

41. CIVIC REGALIA

Members considered a report by the Clerk detailing costings and recommendations for the purchase of new badges of office and chains for the Mayor, Mayoress and Deputy Mayor plus Past Mayors' Badges.

RESOLVED:

That the report be accepted and approved.

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Mayor